

Memorandum of Information belonging to the Tender Archeological Assessment for Dutch offshore wind farm zones.

Ref. nr.	Onderwerp	Question	Answer
1	Tender document paragraph 5.2.1, Project plan	Tenderers are asked to hand in a Description of the Proposed approach or Project plan. No limit has been given for the length of this document. Can RVO confirm that documents of any length will be accepted?	Confirmed, Documents of any length will be accepted, but conciseness is appreciated. Please note only relevant information will be used in the Tender assesment based on the scoring criteria as described in the Tenderdocument. Provided documents need to be structured, so information is easy to find and clear.
2	Scope of work, phase III, activity C, Annex 5, section II)	Activity C comprises of an archaeological and geological analysis of gathered vibrocore samples. Although the technical requirements and specifications for these corings are part of the contract, an indication/estimate should be given about the expected number of corings per zone or area. This is (also) a necessary requirement for RVO receiving comparable offers and quotes. Otherwise, a risk exists that offers will be based on analysis of minimal numbers and discussions about additional work will follow after contracting. Therefore, can the pricing schedule Annex 5, Section II Remuneration phase 3 be extended with an estimation of the provisional number of corings per area?	Actual amount will be based on site information when this becomes available in combination with the advice of the Archaeological Contractor (Winner of this Tender). Expectation is that approx. 5 - 10 Vibrocores will be placed dedicated for Archeological purposes in each Wind Farm zone.
3	Scope of Work, phase II, activity B, Annex 5, section II	Activity B comprises of an archaeological and geophysical analysis of gathered data. Although the technical requirements and specifications for the various surveys are part of the contract, an indication/estimate should be given about the number, and length of survey lines per zone or area – typically expressed as line kilometres (LKM). Should this not be possible, then the expected line spacing for the towed sensors should be provided, this will allow for an approximate estimation of line kilometres to be made. This is a necessary requirement for RVO receiving comparable offers and quotes. Otherwise, a risk exists that offers will be based on analysis of suboptimal survey densities and discussions about additional work will follow after contracting. Therefore, can the pricing schedule Annex 5, Section II Remuneration phase 2 be extended - albeit provisional - with the estimated line kilometres, or the line spacing and extent of the datasets per area?	Actual amount will be pending on the selection of Geophysical contactor and their proposed Survey method. Tenderer can make an estimation based on: - IJmuiden Ver Site I-IV GP data on RVO website - TNW GP data on RVO website - IJmuiden ver Site V and VI GP tender - on Tenders
4	Tender document, paragraphs 3.2, 4.3.2, 5.2.2	When discussing necessary requirements (team experience) and references for this tender, RVO repeatedly uses the delimiter "Dutch (part of the) North Sea". Is this limitation really relevant and necessary? The Dutch Part of the North Sea is geologically, archaeologically, and hydrographically comparable to the rest of the North Sea. Also, requirements for archaeological assessments and surveys within most of the other North Sea areas are similar to those required within the Dutch area of the North Sea. As the market for marine archaeology is small and international, this may be seen as an unnecessary and disproportional limitation. Can therefore "Dutch (part of the) North Sea" be changed to "North Sea"?	With regards to the requirements: the Tender Document states " <i>The Tenderer is capable of carrying out an archaeological assessment of geophysical and/or geotechnical data on the Dutch North Sea</i> " If the Tenderer has relevant experience outside of the Dutch North Sea that proves that he is capable of carrying out an archaeological assessment of geophysical and/or geotechnical data on the Dutch North Sea, he can provide this evidence. Tenderer should describe very clearly why this is considered relevant and of use within the Dutch North Sea. With regards to the scoring criteria: Scoring will be based on experience within the Dutch North Sea. If Tenderer has relevant experience outside the Dutch Area, but within the North Sea that provides sufficient experience to perform an archaeological assessment within the Dutch North Sea, this will be taken into account. It is important that the Tenderer relates the experience towards the Dutch North Sea to describe why this experience is considered of use / The definitions of the areas are provided as GIS maps with the tender documents. Note that for the desk studies, a 500m buffer zone around the areas should be included. For the areas consisting of two smaller areas (Nederwiek and Lagelander), a straight line should be drawn to combine them to one area for the desk study. As for the reports, a separate report is required for each of the zones Nederwiek, Lagelander and Doordewind. For the other Search Areas, these can be combined into one report, with separate chapters for different areas. Note that each phase (I, II and III) also has its own report.
5	Scope of Work, chapter 7	Annex 5 section III Scope of work, 7 Schedule: "All Search areas",. - Can you specify in detail the definitions of these areas, including the surfaces?	
6	Scope of Work, chapter 8	8 Deliverables, Phase II Archaeological Assessment geophysical data: "A program of requirements has been defined". Should this not be "must be defined"?	This is Correct.
7	Scope of Work, chapter 9	9 Interfaces other studies. 2. The desk study will be carried out in accordance with the geological desk study. So this will be available prior to the start of the archeological desk study?	Not necessarily; in case the geological desk study is available prior to the archaeological desk study, then the Contractor is required to use it. If not, then the Contractor is required to participate in a workshop with the Geological Contractor to discuss anticipated findings in the area. If there is no Geological Contractor, then this is not required (for further details, see Scope of Work, chapter 2: Main objectives, Phase I).
8	DRAFT Public Service Agreement ARVODI	Annex 5 Section DRAFT Public Service Agreement ARVODI 2018 (9) (1): <u>This document refers to Seabed Morphological and Scour Study with another contract number?</u>	Updated and published on TenderNed in 'Aanbestedingsdocumenten' with this MOI.

9	ARVODI 2018	ARVODI 2018, article 15.2 VOG 1. We may be requested by you to submit a VOG of our employees to be deployed. In the context of the AVG, submitting a VOG is not automatically permitted. Can you indicate for this specific assignment what legitimate reason you have for requesting the VOG, why this is necessary and confirm that the employee concerned is properly informed beforehand and afterwards? 2. If it appears that submitting a VOG is legitimate and necessary: can you confirm that if the employee has a VOG showing that no objections have been raised, showing this is sufficient? If not: do you want to motivate this? 3. If you are of the opinion that the VOG should nevertheless be issued, where can employees go to exercise
10	DRAFT Public Service Agreement ARVODI	Annex 5 The attached Annex 5 is a draft contract for the "Seabed Morphological and Scour Study at IJmuiden Ver Wind Farm Zone" project. Can you send us the contract for this project?
11	Tender document	In 1.2 of the Tender Document "requirements relating to the project team" the following is stated: "At least one senior expert with at least 10 years of experience with Dutch quality standards of Archaeology (KNA) and the Dutch legislation in force" We hold all required certificates but not for the length of time that would enable us to present a team member with ten years of experience with the KNA system. This would set an unwelcome commercial precedent because it basically rules out new market entrants, no matter how experienced professionally, from competing. Can this be corrected to fielding (Sr) KNA actors in Marine Archaeology and holding the relevant SIKB-BRL
12	Tender document	In the same document under 5.2.2 "Award criteria relating to Project team" the following first three criterions raised our eyebrows: This criterion will be assessed based on the following aspects: 1.The overall experience of the team members executing an archaeological desk study on the Dutch section of the North Sea; 2.The overall experience of the team members executing an archaeological assessment of geophysical data on the Dutch section of the North Sea; 3.The overall experience of the team members executing an archaeological assessment of geotechnical data on the Dutch section of the North Sea; 4.Motivation team We conclude that the only the accepted experience of team members is limited to the Dutch part of the North Sea. I would like to point out that subsoil/geological characteristics in the North Sea change from north to south and not from east to west and not along the border between Dutch and British territorial waters. Therefore the experience our team has in other sectors (in addition to the Dutch sector) of the North Sea is of equal value to the experience in the Dutch sector. Would it be possible to remove the word "Dutch" in this
13	Tender document	3.2 of the Tender document excludes UK institutions while SIKB acknowledges these for KNA status assessment. Key staff in at the RCE hold British marine archaeology degrees as well which would as a consequence rule them out from assessing the reports and conclusions. I suggest for the sake of consistency to use the list that is used by SIKB which I have attached
14	Scope of Work	We would like to receive the specifications of the geophysical survey that RVO has awarded recently so we can assess the volume of information that needs to be interpreted. For instance linespacing, resolution and techniques that are deployed. Unfortunately I could no longer find the document myself.

You can omit submitting a VOG.

Updated and published on TenderNed in 'Aanbestedingsdocumenten' with this MOI.

Accepted; Requirement 3.2.1 c reads: At least one senior KNA actor in Marine archaeology holding the relevant SIKB-BRL 4000 4.1 certificates, preferably for at least 10 years.

See answer on question 4.

See answer on question 11.

See answer on question 3.